

SCUM Meeting Minutes

July 12, 2010

The meeting was called to order by Geoff at 9 AM.

Previous minutes were accepted as shown in the website.

The balance in the bank account is \$2346 after the payment of \$900+ for the new projector.

Speaking of the projector, there is no one who doesn't think it is great. It's almost too bright at times!

Geoff reviewed the upcoming presentations at the SCUM meetings; see the schedule on this website. It is noted that November is still not covered at this time.

Edd mentioned that we have the mentor program, with assistance available by contacting him by Email. There is also the walk in assistance that is available on Wednesday from 11 AM until noon.

Curtis Joe mentioned that this July PSIG meeting will be the last since no one has volunteered to be chairman. Fred mentioned that any interested people might go to the Photoshop Elements Group meeting on Wednesday, July 21 at 9:30, since there is a chance that the two groups can be combined.

SCUM 411:

1. Ken was having trouble **opening an old ClarisWorks document** in Appleworks. Since Appleworks is no longer supported by Apple, it was suggested that he install one of the later versions that is available by contacting one of the officers. The version easily available is 6.0.4. After the meeting, I heard that Ken had solved the problem.
2. How do you put a **photo-type signature on Comcast mail**? Geoff researched this after the meeting, and here is how you can do it: Open up your account/ Preferences/Signatures, then select Show as HTML and put the graphic in the box. In Apple Mail you can just drag an appropriate size JPEG or PIC file into the signature file (Mail/Preferences/Signatures), highlight the signature you want add the photo to and drag in the file.
3. What is the **best way of removing an application**? The Best Way is to put the Install Disk in the drive and navigate to the Uninstall button (most of the newer programs have it, but you might have to dig around for it). You can also drag components of the program to the trash, but this is slow and unpredictable (use spotlight to find elements left behind). Be sure to look in Library/Preference.

4. Can you **add a Subject to an Email that someone sent to me without a subject**? The easiest way is to forward the message to yourself after adding the subject description.
5. What are the **system requirements for installing iWork '09**? It needs an Intel, G5, or G4 computer. You also need \$79 for the whole suite, and Numbers is not available as a separate program.

June Speaker

Geoff then made a presentation of basic uses and operation of iWork/Numbers. It was a very good presentation; experienced users all agreed that Numbers is much better to use than Excel, unless you have an extraordinary need. Copy is on the website in "Previous Presentations." Thanks, Geoff!

Respectfully submitted by

Fred Offenbach, Secretary